

Sparta Library Board of Trustees

September 14, 2016

The September meeting of the Library Board of Trustees was called to order at 4:30 by Brian Doherty, President. Those in attendance included Doreen Skok, Sally Bertellotti, Wendy Gilson, Mark Beardmore, Brian Doherty, and Carol Boutilier, Director. The August minutes were approved on a motion from Sally and a second by Wendy. The Director's report highlighted the activities during the month. Carol met with approximately 40 people at Knoll Heights to discuss programs offered by the library. A good time was had by all. The financial report was circulated and discussed. The public portion was omitted due to a lack of attendance.

Unfinished Business

- A. Mohawk Gardens will take down two diseased trees on the library grounds and will plant a Norway spruce in the parking area.
- B. We have no new information on the replacement of the exterior doors and the surround. Carol will report again next month.
- C. The township will address the parking lot issues. New lines will be painted and a top coat will be applied in the spring.
- D. The wine tasting will be held at 7:00 on October 15th.

New Business

- A. The October meeting of the Board will be on Wednesday, October 19th.
- B. A new tutoring policy will be drafted by Carol and brought to the Board next month. The story hour room will be available on a first come basis to those tutors who sign up with the library. The times and hours that the room is available have not yet been determined.
- C. There is no final quote on furniture that is necessary due to the repositioning of the stacks and desks.
- D. On a motion from Mark and a second by Wendy the Board approved budget transfers from the Polaris and utilities accounts to rental agreements.
- E. On a motion from Wendy and a second by Sally the Board adjourned into a closed session to discuss personnel issues. The Board meeting was reopened at 5:16

The meeting was adjourned at 5:17 on a motion from Sally and a second by Wendy.

Respectfully submitted,



Doreen Skok