

Sparta Library Board of Trustees

October 19, 2016

The October meeting of the Library Board of Trustees was called to order at 4:31 by Brian Doherty, President. Those in attendance included Sally Bertellotti, Wendy Gilson, Doreen Skok, Molly Whilesmith, representative for the mayor, Brian Doherty, and Carol Boutiller, Director. The September minutes were approved on a motion from Sally and a second by Wendy. The Director's report highlighted many of the activities that occurred during the month of September. The financial report was circulated and discussed. The public portion was omitted due to a lack of attendance.

Unfinished Business

- A. The Board voted on a motion from Andrew and a second by Sally to replant a tree in the center of the parking lot. On the advice of Bob Kriete of Mohawk Gardens, a Norway spruce was selected.
- B. Two bids were received to replace the two front doors of the library. The lowest bid was chosen and it includes all materials and labor except painting.
- C. The parking lot will be restriped this winter and hopefully resurfaced in the spring.

New Business

- A. The township safety committee and the recreation department will report once a month in the constant contact attachment.
- B. The trunk or treat event will be held in the library parking lot on October 23. The library will close that day at 4:00.
- C. The 2017 holiday closing schedule was distributed and was approved on a motion from Doreen and a second by Wendy.
- D. The 2017 budget was discussed by the Board. Carol will meet with the manager to see if there can be an adjustment, ie an increase in the allotted funds.
- E. The new tutoring policy was approved on a motion from Doreen and a second by Andrew.

The meeting was adjourned at 5:20 on a motion from Wendy and a second by Sally.

Respectfully submitted,



Doreen Skok