

Sparta Library Board of Trustees

October 11, 2017

The October meeting of the Sparta Library Board of Trustees was called to order at 4:30 by Brian Doherty, President. Those in attendance included Mark Beardmore, Sally Bertellotti, Andrew Lowery, Doreen Skok, Brian Doherty, and David Costa, Director. We also had one guest, Ailish Hambel. On a motion from Sally and a second from Andrew, the minutes were approved as circulated. The financial report was discussed and on a motion from Doreen and a second by Andrew the transfer of funds from accounts 266 and 239av to accounts 263 and 261 was approved. The Director's report included information on the many events that were held at the library in September. All the programs were well attended. The public portion was omitted due to a lack of participants.

Unfinished business

- A. A resolution to proceed with the hiring of two new employees was approved on a motion from Doreen and a second by Andrew. We will hire a full time professional children's librarian and a part time circulation clerk.
- B. The ninth annual wine tasting was a success.
- C. The tree in the parking lot has survived another month.
- D. The library has received, for a second year, a grant from Literacy NJ

New business

- A. A litigation fund will be established for any future use. The 2018 budget will have a line item for this fund.
- B. We will close early on October 29th for the annual Trunk and Treat activity.
- C. The 2018 holiday schedule was approved on a motion from Mark and a second by Sally. New to 2018 is the closure on Friday, November 23rd.
- D. As of November, Ailish Hambel will be rejoining the Board. She is a welcome addition.
- E. Nancy Hammer and Lisa Berg will be retiring from the library. The Board thanks them for their dedicated service.
- F. David has devised a library hierarchy. Our staffing titles are now aligned with the township and Civil Service.
- G. The proposed library budget with established goals was approved on a motion from Mark and a second by Sally. The budget will now go to the council for review.

The meeting was adjourned at 5:07 on a motion from Doreen and a second by Mark.

Respectfully submitted,

