

Sparta Library Board of Trustees
March 14, 2018

The March meeting of the Sparta Library Board of Trustees was called to order at 4:30 by Mark Beardmore, President. Those in attendance included Andrew Lowery, Mark Beardmore, Doreen Skok (via Skype), Ailish Hambel, and David Costa, Director. On a motion by Mark and a second by Ailish, the minutes were approved as circulated. The financial report was discussed, and on a motion by Andrew and a second by Mark, the Board approved a transfer of \$9000 from the general account to Capital Projects account for future use. On a motion by Andrew and a second by Mark, the Board approved a transfer of \$9000 from the general account to an account restricted to pay for litigation. On a motion by Ailish and a second by Andrew, the Board approved that \$5000 be restricted to replenish the Retirement Account. The Director's report highlighted the events that were held during January and February, and the new children's librarian, Meaghan Darling, submitted a very thorough report on Youth Services that highlighted a tremendous increase in circulation for all children's and teen items.

During the month of February, in conjunction with the Sparta Recreation Winter Festival, we hosted the Wine and Beer Tasting, which was attended by more than 100 guests. Thanks to Gen Salinaro and Grace Lane for their hosting services. Dave Costa went on a two-day new Director training program in Trenton, conducted by LibraryLink NJ and the State Library. Highlights included a library law session and strategic planning review.

Unfinished Business:

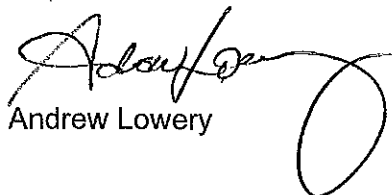
- A. A new Trustee replacement will be in place next month.
- B. Dave and Meaghan will be attending the 3-day National Conference in Philadelphia, March 22-24, interfacing with both new and old vendors, going to workshops, and networking with other librarians throughout the country.

New Business:

- A. The 2017 State Aid Report was submitted to the Sparta Township CFO, and the Statistics Report was sent to the State Library.
- B. When all trustee positions are filled, the Board will begin to participate in implementing a Strategic Plan for the coming years.
- C. During the recent storms, the Library was utilized as a "Go-To Center" for the township. From March 3rd through the 6th, the Sparta Civilian Emergency Response Team (CERT) orchestrated the necessary elements that helped maintain the level of comfort afforded to our patrons and community members.

The meeting was adjourned at 5:02.

Respectfully submitted,


Andrew Lowery