

Sparta Library Board of Trustees
November 14,, 2018

The November meeting of the Sparta Library Board of Trustees was called to order at 4:30 by Mark Beardmore, President. Those in attendance included Andrew Lowery, Mark Beardmore, Doreen Skok (via conference call), Mary Coe, Sally Bertellotti and David Costa, Director. On a motion by Sally and a second by Mary, the minutes were approved as circulated; the financial report was then discussed. On a motion by Andrew and a second by Mary the Board approved moving \$25,000 from the Library reserve into the Money Market Account for bill paying. In addition, on a motion by Sally and a second by Andrew, the Board approved moving funds from 234, Landscape, 227, Building supplies, 239 AV, Audio, and 254 Postage to accounts 257, Building Maintenance, 262, Auditor, 255 Rental Agreement, and 264, Dues. The Director's report highlighted the events that were held during the month of October, taking note of the success of many of the programs offered, including Coffee with a Cop and the exciting Halloween festivities. The public portion was omitted due to lack of participation.

Unfinished Business:

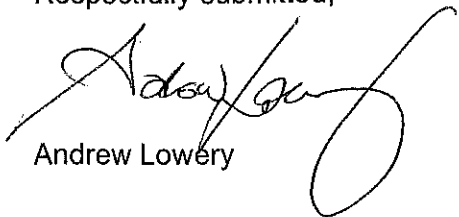
On a motion by Mary and a second by Sally the 2019 budget was approved.

New Business:

- A. On a motion by Andrew and a second by Mary the Board approved bill payment for the month of December since no meeting is scheduled.
- B. On a motion by Sally and a second by Andrew, the Board once again will donate all fines from 11/26 to 12/31 to the Sparta Ecumenical Food Pantry.
- C. The Holiday Wish Tree will be on display from 11/19 to 12/14 to offer donations and gifts to the Junior Women's Club outreach program.
- D. On a motion by Mary and a second by Sally, the Fine Policy was revised, raising the cap to \$20. And with a motion by Andrew and second by Doreen, the Video Game policy will now have a \$40 fee for lost or damaged video games.

The meeting was adjourned at 5:12.

Respectfully submitted,



Andrew Lowery