

Sparta Library Board of Trustees

June 10, 2020

The June meeting of the Sparta Library Board of Trustees was called to order at 4:43 by Mark Beardmore, President. The meeting was held virtually online due to the coronavirus. Those in attendance included Mark Beardmore, Andrew Lowery, Dave Smith, Mary Coe, Ailish Hambel (via phone), Sally Bertelotti, and David Costa, Director. On a motion by Andrew and a second by Mary, the minutes were approved as circulated. The financial report was discussed. The Director's report highlighted the many online programs that have been expanded to assist our patrons. We are following State guidelines regarding operations and hope to begin curb-side pickup on June 22nd. The library staff continues to print frames for face shields that go to health facilities throughout Sussex and Warren counties; we are now at over 600 printed.

Unfinished Business:

- A. The parking lot paving will be delayed until the township can assess how the virus will impact our tax base.
- B. The new bridge from the parking lot to Ungerman Field is near completion with early July as the target date for installation.

New Business:

- A. On a motion by Andrew and a second by Sally, the Board approved a 5-step operations plan composed of guidelines gathered by the state's library consortium. These guidelines will be put into effect as the State allows, and will begin by moving to curb-side pickup starting on June 22nd if all goes as planned. Materials will be sanitized and quarantined for 24 hours before being released for further distribution.

The meeting was adjourned at 5:05.

Respectfully submitted,

Andrew Lowery