

Sparta Library Board of Trustees

September 9, 2020

The September meeting of the Sparta Library Board of Trustees was called to order at 4:30 by Mark Beardmore, President. Those in attendance included Mary Coe, Ailish Hambel, Andrew Lowery, Sally Bertelotti, Dave Smith, Doreen Skok, Mark Beardmore and David Costa, Director. On a motion from Ailish and a second by Mary the minutes were approved. The financial report was discussed. The public portion was omitted due to a lack of attendees. David's monthly report included information on how other libraries in the state were opening to the public. He also reported that during the month of August circulation has risen as has patron count.

Unfinished Business

- A. The northwest consortium continues as Phillipsburg has decided to remain part of the system.
- B. The 2019 audit was passed out. We are in compliance with state guidelines and all financials are in order.

New Business

- A. Candidates for township council were petitioning at the library. There is no law or ordinance that addresses the issue as David had called various people to find out if it was legal.
- B. David held a staff meeting regarding covid. Secondary contacts may enter the picture at some point. Employees will have to decide on their course of action. This was made clear at the meeting.

The meeting was adjourned at 4:58 on a motion by Sally and a second from Andrew.

Respectfully submitted,

Doreen Skok