Minutes of Sparta Library Board of Trustees

January 12, 2022

The meeting of the Sparta Library Board of Trustees was called to order at 4:30 p.m. by Treasurer Sally Bertellotti standing in for President Mark Beardmore. Those in attendance included Sally Bertellotti, Mary Coe, Amy DelCoro, Katie Ruppert, Council Representative Dave Smith and David Costa, Library Director.

Approval of Minutes:

On motion by Amy DelCoro, seconded by Sally Bertellotti and unanimously carried, the minutes of November 10, 2021 were approved as presented.

Financial Report:

Dave Costa gave his financial report. He stated that the Library's finances were good and he had a resolution for a number of routine end of year transfers that needed to be made. On motion by Mary Coe, seconded by Amy DelCoro and unanimously carried, the resolution was adopted as presented.

Director's Report:

Dave Costa gave an overview of his report. He stated that the Library had one case of Covid among the employees and they had followed all of the County Health Department guidelines.

Dave stated that in November and December all of the third grade classes had visited the library and the students had moved from station to station to see what great services the library provided.

Dave stated that the Sparta Junior Women's Club had collected Christmas gifts from their giving tree for children throughout the County. He also stated that the Library had donated $1,655.00 that was collected from fines to the local food pantry.

Dave indicated that one program had to be cancelled during the holiday and he was working on some evening programming.

Public Portion:

No member of the public was present and this portion of the meeting was closed.

Unfinished Business:

There was no unfinished business and this portion of the meeting was closed.

New Business:

Dave Costa presented five resolutions for the Board to consider. Resolution #1 was to hire Ferraioli, Wielkotz, Cerullo & Cuva, PA. as auditor. Resolution #2 was to designate the New Jersey Herald as the official newspaper for the Library. Resolution #3 was to select Lakeland Bank as the official depository of funds. Resolution #4 was to designate the New Jersey Herald as the official newspaper for publishing all legal notices of the Board. Resolution #5 was to designate regular meetings of the Board of Trustees for the year 2022.

On motion by Amy DelCoro, seconded by Mary Coe and unanimously carried, the resolutions were adopted as presented.

Dave presented a resolution to allow Deanna Bennett and Grace Lane to sign official documents for Lakeland Bank.

On motion by Mary Coe, seconded by Amy DelCoro and unanimously carried, the resolution was adopted as presented.

Dave stated that because the Board would not be meeting in February, he needed a motion to pay the bills during the month.

On motion by Amy DelCoro, seconded by Mary Coe and unanimously carried, permission was granted to pay bills for the month of February.

Adjournment:

There being no further business, on motion by Amy DelCoro, seconded by Mary Coe and unanimously carried, the meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Mary Coe, Secretary