

Minutes of Sparta Library Board of Trustees

March 10, 2021

The meeting of the Sparta Library Board of Trustees was called to order at 4:30 p.m. by President Mark Beardmore. Those in attendance included Sally Bertellotti, Mary Coe, Mark Beardmore, Amy DelCoro, Doreen Skok (via phone), Council Representative Dave Smith and David Costa, Library Director.

Approval of Minutes:

On motion by Mary Coe, seconded by Sally Bertellotti and unanimously carried, the minutes of January 13, 2021 were approved as presented.

Financial Report:

Dave Costa gave a brief financial report. He stated that the figures do not show the close out of 2020 and was waiting for the Township to provide further information.

Director's Report:

Dave Costa gave an overview of his report. He stated that the Library had received a proclamation from Mayor Christine Quinn at the February 23rd Township Council meeting. Dave thanked the Mayor for her recognition of the Library and the large role that it plays in the community. He stated that he felt that the Library's success was due to dedicated staff members, loyal patrons and the policy making of the Library Board.

Dave also gave an update on damages to the building caused by various winter storms that have hit the area. He stated that there had been some gutter damage that had to be replaced and there were some issues with icing on the front steps that had to be removed on a daily basis.

Dave indicated that the painting projects inside of the building had been completed.

Public Portion:

No member of the public was present and this portion of the meeting was closed.

Unfinished Business:

Dave Costa gave a Covid-19 update. He stated that the procedures that were put in place have been successful and there had been no transmission of the virus between staff members and patrons. He stated further that he hoped to soon be able to start to provide more in person services while still following safety protocols.

New Business:

Dave Costa spoke of his intentions to promote Meagan Darling to the position of Post Librarian 2. Dave indicated that there would be no salary pay increase associated with this position given that she had received a salary increase last year. He stated that the Library must follow all of the Civil Service rules regarding this promotion.

On motion by Sally Bertellotti, seconded by Mary Coe and unanimously carried, the Board was in favor of this promotion.

In response to a question by Sally Bertellotti regarding the outside area around the air conditioner, Dave stated that he would take care of the clean up.

Adjournment:

On motion by Amy DelCoro, seconded by Doreen Skok and unanimously carried, the meeting was adjourned at 4:56 p.m.

Respectfully submitted,

Mary Coe