

Minutes of Sparta Library Board of Trustees

August 10, 2022

The meeting of the Sparta Library Board of Trustees was called to order at 4:30 p.m. by President Mark Beardmore. Those in attendance included Mark Beardmore, Mary Coe, Amy DelCoro, Doreen Skok, Sally Bertellotti, Katie Ruppert, Council Representative Dave Smith and David Costa, Library Director.

Approval of Minutes:

On motion by Doreen Skok, seconded by Amy DelCoro and unanimously carried, the minutes of June 8, 2022 were approved as presented.

Financial Report:

Dave Costa gave his financial report and stated that the Library had received its second disbursement from the Township and the Library was in sound financial condition.

Dave introduced a resolution to transfer \$4000 in the 2022 budget from the Adult Book account to the Rental Agreement account. On motion by Amy DelCoro, seconded by Sally Bertellotti and unanimously carried, permission was granted for the transfer.

Director's Report:

Dave Costa stated that there had been a change over in tech assistants and two new replacements had been installed and had been fully trained.

Dave indicated also that the summer reading program was going well and that team communications were good. He stated also that Thursday morning story time has experienced a high attendance rate.

Public Portion:

No one from the public was in attendance and this portion of the meeting was closed.

Unfinished Business:

Dave Costa gave an update on various building projects that will start at the end of August. He indicated that the stairs would be repaired, the railings would be painted and gutter coils above the front door would be replaced on September 27th. He also indicated that new shelving in the Library would be installed.

New Business:

Dave Costa indicated that he felt that the public should be charged 50 cents for lamenent. On motion by Sally Bertellotti, seconded by Amy DelCoro and unanimously carried permission was granted for the lamenent charge.

Dave also stated his desire to charge 10 cents per page for faxes received over ten pages regardless of residency. On motion by Amy DelCoro, seconded by Mary Coe and unanimously carried, permission was granted for the faxing charge.

Dave also discussed with the Board his desire to give comp time to staff who work to closing on days when the Township closes early and the Library does not. After discussion it was decided that Dave would introduce a resolution at the next meeting for the Board's consideration.

Adjournment:

There being no further business, on motion by Katie Ruppert, seconded by Amy DelCoro and unanimously carried, the meeting was adjourned at 5:01 p.m.

Respectfully submitted,



Mary Coe, Secretary