

Minutes of Sparta Library Board of Trustees

September 14, 2022

The meeting of the Sparta Library Board of Trustees was called to order at 4:30 p.m. by President Mark Beardmore. Those in attendance included Mark Beardmore, Mary Coe, Amy DelCoro, Doreen Skok, Katie Ruppert, Council Representative Dave Smith and David Costa, Library Director. Sally Bertellotti was absent.

Approval of Minutes:

On motion by Doreen Skok, seconded by Amy DelCoro and unanimously carried, the minutes of August 10, 2022 were approved as presented.

Financial Report:

Dave Costa gave his financial report and stated that the Library was doing well and that all projects were being paid.

Director's Report:

Dave Costa stated that the training for the new technical assistants had gone well. He also indicated also that the summer reading program had been very successful.

Dave indicated also that the stairs had been repaired and the railings had been painted. He stated that he was waiting for the heating coils to be replaced.

Dave stated that all of the current Library programs were very busy.

Public Portion:

No one from the public was in attendance and this portion of the meeting was closed.

Unfinished Business:

Dave Costa stated that he was introducing a resolution to provide comp time to all library staff who remain working during hours when the Township Manager closes other Township departments early.

After discussion, on motion by Doreen Skok, seconded by Mary Coe and unanimously carried, the resolution was adopted as presented.

New Business:

Dave Costa indicated that he would be conducting staff evaluations. After a discussion, the Board decided to evaluate Dave on a two year basis.

Dave stated that he had been approached by the Township Clerk's office to consider the Library as a polling location. After discussion, on motion by Mary Coe, seconded by Amy DelCoro and unanimously carried, permission was granted by the Board to hold elections at the Library contingent upon a decision to be made by the Board of Elections.

Discussions also ensued regarding replacing plants and shrubbery at different locations on the Library grounds.

Adjournment:

There being no further business, on motion by Mark Beardmore, seconded by Doreen Skok and unanimously carried, the meeting was adjourned at 4:48 p.m.

Respectfully submitted,

Mary Coe, Secretary