January 10, 2023

The meeting of the Sparta Library Board of Trustees was called to order at 4:30 p.m. by President Mark Beardmore. Those in attendance included Sally Bertellotti, Mary Coe, Amy DelCoro, Doreen Skok via electronically, Brent Rivers, School Board Liaison, Council Representative Dan Chiariello and David Costa, Library Director.

Approval of Minutes:

On motion by Sally Bertellotti, seconded by Doreen Skok and unanimously carried, the minutes of November 9, 2022 were approved as presented.

Financial Report:

Dave Costa gave his financial report. He stated that the Library was doing well financially. Dave also presented a resolution for transfers from different accounts to various other accounts in the 2022 budget totaling $22,650.

On motion by Amy DelCoro, seconded by Mary Coe and unanimously carried, the resolution was duly adopted.

Dave also stated that the audit report was late this year and would be given to Board members when it became available.

Director's Report:

Dave Costa gave an overview of his report. He stated that circulation was good in 2022 and library attendance was up to almost pre-pandemic levels.

Public Portion:

No member of the public was present and this portion of the meeting was closed.

Unfinished Business:

Dave Costa stated that library fines totaling $1,929.30 had been donated to the Sparta Food Pantry. He stated also that the Holiday Wish Tree sponsored by the Sparta Junior Women's Club had been a success and gifts had been distributed throughout the County.

New Business:

Dave Costa presented six resolutions for the Board to consider. Resolution #1 was to hire Ferraioli, Wielkotz, Cerullo & Cuva, PA. as auditor. On motion by Sally Bertellotti, seconded by Mary Coe and unanimously carried, the resolution was duly adopted.

Resolution #2 was to designate the New Jersey Herald as the official newspaper for the Library. On motion by Amy DelCoro, seconded by Sally Bertellotti and unanimously carried, the resolution was duly adopted.

Resolution #3 was to select Lakeland Bank as the official depository of funds. On motion by Doreen Skok, seconded by Mary Coe and unanimously carried, the resolution was duly adopted.

Resolution #4 was to conform with the Open Public Meetings Act. On motion by Mary Coe, seconded by Sally Bertellotti and unanimously carried the motion was duly adopted.

Resolution #5 was to designate regular meetings of the Board of Trustees for the year 2023. On motion by Sally Bertellotti, seconded by Doreen Skok and unanimously carried, the resolution was duly adopted.

Resolution #6 was to amend the holiday schedule for 2023 in order to close the Library on December 31st. On motion by Mary Coe, seconded by Amy DelCoro and unanimously carried, the resolution was duly adopted.

Dave stated that because the Board would not be meeting in February, he needed a motion to pay the bills during the month.

On motion by Amy DelCoro, seconded by Mary Coe and unanimously carried, permission was granted to pay bills for the month of February.

Adjournment:

There being no further business, on motion by Sally Bertellotti, seconded by Amy DelCoro and unanimously carried, the meeting was adjourned at 4:54 p.m.

Respectfully submitted,

Mary Coe, Secretary