January 10, 2024

The meeting of the Sparta Library Board of Trustees was called to order at 4:30 p.m. by President Amy DelCoro. Those in attendance included Sally Bertellotti, Mark Beardmore, Brett Rivers, Mayor Clark and David Costa, Library Director. Doreen Skok and Mary Coe attended via Zoom.

Approval of Minutes:

On motion by Sally Bertellotti, seconded by Mark Beardmore and carried, the minutes of November 8, 2023 were approved as presented. Mary Coe abstained.

Financial Report:

Dave Costa gave his financial report and stated that there were a number of end of year items that needed to be transferred between different accounts.

On motion by Doreen Skok, seconded by Mary Coe and unanimously carried, permission was granted for the transfer of those funds.

Director's Report:

Dave Costa stated that the library was busy with a large influx of people.

Dave indicated that there were new projects being worked on with one being a new software program for events management.

Dave also presented the Board with two proposed renderings of the men's bathroom in order to make it ADA compliant . After discussion, the Board favored the one that required the least amount of remodeling and moving of plumbing fixtures.

Public Portion:

No member of the public was present and this portion of the meeting was closed.

Unfinished Business:

Dave Costa stated that the Junior Womens Club Holiday Wish Tree had been a big success.

Dave stated also that fines totaling $1,780 from November 18th to December 31st had been donated to the local food pantry.

New Business:

On motion by Sally Bertellotti, seconded by Mark Beardmore and unanimously carried, a resolution naming Wielkotz and Company LLC as auditor was duly adopted.

On motion by Mary Coe, seconded by Doreen Skok and unanimously carried, a resolution naming the New Jersey Herald as the Library's official newspaper was duly adopted.

On motion by Sally Bertellotti, seconded b Mark Beardmore and unanimously carried, a resolution naming Lakeland Bank as the Library's official depository of funds was duly adopted.

On motion by Mary Coe, seconded by Doreen Skok and unanimously carried, a resolution to confirm that the Library Board's meetings conform with the Open Public Meetings Act was duly adopted.

On motion by Sally Bertellotti, seconded by Mark Beardmore and unanimously carried, a resolution setting the Library Board meeting dates for 2024 was duly adopted.

On motion by Mary Coe, seconded by Doreen Skok and unanimously carried, a resolution to amend the holiday schedule for 2024 allowing the Library to close at 2 p.m. on December 31st was duly adopted.

On motion by Doreen Skok, seconded by Mark Beardmore and unanimously carried the Board agreed that the Library Director should hire a part-time staff member.

On motion by Sally Bertellotti, seconded by Mary Coe and unanimously carried, permission was granted that expenses for the month of February be paid.

Adjournment:

There being no further business, on motion by Mark Beardmore, seconded by Sally Bertellotti and unanimously carried, the meeting was adjourned at 5:23 p.m.

Respectfully submitted,

Mary Coe, Secretary